



BRENTWOOD HIGH SCHOOL

ATHLETIC ASSOCIATION & EXTRA-CURRICULAR ACTIVITIES

2021-2022 HANDBOOK

ATHLETIC DIRECTOR - Steve Ayotte

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COACHING STAFF

Field Hockey	-----	Coop U City TBD	Girls' Track	-----	Scott Long
Football	-----	Tim Kuhn	Boys' Track	-----	Scott Long
Girls' Soccer	-----	Cory Grage	Boys' Soccer	-----	Cory Grage
Boys' Basketball	----	Kevin Kullum	Volleyball	-----	Erica Robertson
Girls' Basketball	-----	Chris Jones	Baseball	-----	Andrew Baxter
Boys' Wrestling	-----	James Abshier	Softball	-----	Kelly Javier
Girls' Wrestling	-----	James Abshier	Swimming	-----	Coop U City TBD
Tennis	-----	Jeff Heinrich			

SPONSORS -- EXTRA-CURRICULAR ACTIVITIES

Cheerleaders	-----	Ellie Biever	Pep Band/Sports Band	--	Grant Krener
Student Council	-----	Kelly Javier	French Club	-----	Cindy Hood
Journalism Club	-----	Julie Cohen			
Spanish Club	-----	Luis Garcia	German Club-	-----	Heather Wall
Debate	-----	TBD	Thespians	-----	Erin Carmondy
FCA--	-----	Chris Jones	National Honor Society	-	Bryan Swearngin
Friends of Rachel	-----	Elena Royal	Art Works-	-----	Tim Rempel
GSA	-----	Kellie Smoller	Diversity Club	-----	Brian Swearngin

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or visit our website: <https://bhs.brentwoodmoschools.org/athletics-and-activities>

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PHILOSOPHY OF BRENTWOOD ATHLETIC AND ACTIVITIES

The Board of Education, Administration, and the Physical Education Department of Brentwood High School believe that physical education classes, interschool athletics, intramurals, and support groups for these activities are integral parts of the total educational program and contribute to the general objectives of education.

Because education aims to develop the individual, Brentwood Athletics and Activities educates students through the medium of wholesome and interesting physical activities to realize their maximum capacities - physically, mentally, morally, and socially - and to use their athletic talents intelligently and cooperatively.

The ultimate goal of all activities within Brentwood Athletics and Activities shall be to benefit each member individually and as a member of a team. Accordingly, students shall have an opportunity to participate to the best of her abilities.

Brentwood Athletics and Activities shall be an outgrowth of the total Physical Education Program, and each shall contribute to the development of a well-balanced program.

AWARD SYSTEM

Varsity Awards - Large letter B and certificate - first letter.
 Activity pin and certificate - second letter
 Bars and certificate - each additional letter.

J.V. Awards- Awards in the form of a small letter "B" will be given to those athletes who meet the requirements set by the coach.

Only one Varsity letter "B" will be awarded throughout four years.

In accordance with regulations of the MSHSAA, you shall not receive any award for services as an athlete other than that given by your school. Awards given by Brentwood High School shall consist of certificates, pins, and letters. Managers and trainers shall be awarded letters appropriate to the team which they have served. Awards will be earned according to the system established by the Brentwood High School Athletic Department. Only students in grades nine through twelve shall be eligible for awards. Varsity letters, pins, and certificates in the various sports are contingent upon the student completing the season, receiving the coach's recommendation, and meeting the participation requirements (see page 5) in varsity competition.

Exception

Coaches with teams that have insufficient numbers to compete at the varsity level may use some discretion in awarding letters to deserving team members. Under these conditions, the coach may award a letter to a player if, in the coach's professional judgment, the athlete possessed and demonstrated various level talents and abilities. The coach will make the judgment based on:

- | | |
|---------------------------|----------------------------|
| 1. Coachability | 6. School attendance |
| 2. Skill-level attainment | 7. Attendance at practices |
| 3. Technique | 8. Attendance at games |
| 4. Performance | 9. Participation |
| 5. Sportsmanship | |

Team Banquet

Every team is required to have a team banquet that invites parents to celebrate individual and team accomplishments. All student athletes are encouraged to attend the banquet. If a student is unable to attend he/she, as a courtesy, should notify the head coach as soon as possible.

Banquet Guidelines

1. Awards and letters will be handed out at the team banquet.
2. Students not attending team banquet should make arrangements with their head coach to pick up award and letter.
3. Appropriate dress for staff and students is expected.

Coaches must notify all athletes who will not receive a letter prior to the team banquet.

How to attain Letters

All students must complete the required participation percentage and consistently attend practice to receive an award. Students must also demonstrate good character and show respect to team members, coaches, and staff, during school, athletic practice and competition, and in the community at large. If a student does not meet the participation and citizenship expectations he or she will not receive an award or invitation to the banquet. In the event that this occurs, the parents and student will be notified in a timely manner prior to the banquet.

1. Participation in interschool varsity athletics as follows:
 - a. Softball - compete in at least thirty percent of total games
 - b. Field Hockey - compete in at least thirty percent of total games
 - c. Football - compete in at least thirty percent of total quarters
 - d. Volleyball - compete in at least thirty percent of total games
 - e. Basketball - compete in at least thirty percent of total quarters
 - f. Wrestling - compete in at least thirty percent of total matches
 - g. Baseball - compete in at least thirty percent of total innings
 - i. pitchers on recommendations of each coach
 - h. Track - compete in at least seventy percent of total meets
 - i. Soccer- compete in at least sixty percent of total games
 - j. Tennis- compete in at least fifty percent of total matches
 - k. Debate - compete in at least sixty percent of total competitions
 - l. Cheerleading - one-hundred percent participation, unless excused absence by sponsor.
2. ***All athletes must finish the season in good standing.***
3. Coaches should notify all athletes before the team banquet if they will not be receiving an award.
4. At the discretion of the coach, a high school student may be awarded a manager letter for outstanding performance of the job of team manager.

Additional Awards

1. "Most Valuable Player" and "Most Improved Player" awards shall be recognized in each sport by vote of the squad members.
2. A "Scholar Athlete" shall be elected each year by the high school faculty.
3. Participation certificates shall be given to all squad members who finish the season in good standing and fail to attain letter awards.
4. Certificates of award shall be given to all student athletes receiving any of the following honors: First Team All-Conference, All-District, All Metro, All State, Best Athletes and Scholar Athletes.

Exceptions

A. The following exceptions will be made at the discretion of the coach and with the approval of the athletic director and principal:

1. Students that are injured before or during the athletic season must continue to attend all practices and games with the possible exception of health related reasons in order to receive a letter.
2. Freshman are allowed to start a sport and decide to switch to another sport within a week of the first practice. Upper classman are allowed three days to change a sport and go out for another sport that season. This also includes working out in the weight room.

COACHES NOTES

Approval from the administration must be given, before any coach can participate in any coaching duties. Coaches must check eligibility of each athlete before the athlete is allowed to practice. Eligibility check includes GPA, proof of insurance, and any fines owed.

During off-seasons, athletes may use the weight room and track for conditioning, but must be under adult supervision of a coach in those facilities. No athletic equipment (for example: footballs, basketballs, baseballs, bats, gloves, volleyballs) may be used during these workouts and there may not be an open gym.

PEP ASSEMBLY

The Cheerleaders will be in charge of all pep assemblies.

The Pledge of Allegiance will be done before each pep assembly.

Coaches will introduce their team at the center of the gym and give proper recognition to each athlete.

Coaches will mention up-coming games and their importance

Teachers are expected to sit with students.

THE ATHLETE

1. The Athlete

As a team member, you must be aware of your obligations. You know the training rules, and why they are in effect. You also know the locker room and practice field regulations, and why you are expected to obey them. You must have full knowledge of game discipline and control. You are expected to be loyal to individual team members, and your team, just as coaches are expected to be loyal to their respective teams. It is not enough for the athlete to know his/her obligations, but you must be willing to live up to those obligations. All these things will contribute to the team's morale in a positive way.

A. ***Athletes in the school:*** In school, the athlete dresses neatly. This means you present a neat appearance; in no way will you attract negative attention through dress. An athlete has to make an effort to do the best job he/she can in all classes. Be polite in all dealings with faculty members, and be a good on-campus citizen. Faithful to this end, you should achieve a good reputation, thus commanding respect from those with whom you come in contact.

B. ***Athletes in the community:*** The athlete is alert to his/her responsibility in the community. To members of other communities and to the people who only know the school through athletics, you are the school and you help formulate community opinion of the school. While an athlete may not realize it, younger people in the community took up to you as a role model. Therefore, it is essential that you work continually to create and maintain a positive image.

2. **Eligibility Rules**

In order to represent Brentwood High School in any interscholastic competition, you must meet all eligibility requirements of the Missouri State High School Activities Association, and the Brentwood Athletics as described in the handbook. Athletes must pass at least 3.25 units of credit in the previous semester.

(A) You must have on file **BEFORE** you can participate in practice or any game, the following forms;

1. Physical examination record
2. Signed signature page for conditions of participation, authorization for treatment, health insurance information, emergency contact information, and that you have read the concussion materials
3. Proof of insurance

(B) If you are suspended from one squad for disciplinary reasons, or quit for personal reasons, you shall not be eligible to practice or compete in another sport until that season is completed.

(C) Summer School- 1/2 credit will count for eligibility status. The credit must be in a required subject area needed for graduation.

(D) **DRUGS/ALCOHOL/TOBACCO** - will not be tolerated and use of such will be cause for suspension and/or removal (see policy on p.13-14)

(E) All athletes must be in attendance at school at least half of the school day to be eligible to attend/participate in practice or games. This applies to absences, excused or unexcused, unless an exception is given by the building principal or designee.

3. **Fines**

An athlete will not be issued any equipment nor allowed to practice or play in an athletic interscholastic contest until all fines are paid in full.

NOTE: Athletes must meet school district requirements in physical education classes. In keeping with current regulations for the Missouri State Department of Education and local rule, a

student may not substitute participation in interschool athletics for his/her physical education requirements.

4. **Athletic Code of Conduct**

- A. The future of the athletic department will be affected by the conduct of our present squads since they set the example that will be followed by future squads.
- B. The following rules apply to any athlete who desires to be a member of any athletic squad of the high school. You must adhere to the rules and policies stated below while a member of any athletic squad:

1. No athlete will use of alcohol, tobacco or drugs.

2. Be responsible for the equipment issued to you and show respect for the property of other players and the school property of opponents, whether at home or on trips for school events. You will be liable for damage or loss of equipment if negligent.

EQUIPMENT ISSUED TO YOU WILL BE WORN AT HIGH SCHOOL SPONSORED EVENTS ONLY.

3. Conduct yourself at home and on school trips in such a manner that you will be a credit to the squad, the school, and the community.

4. If applicable, abide by the curfew hour established by the coach of the squad to which you are attached.

5. Present an acceptable appearance at all times. As a member of any athletic team, you should strive to develop personal pride. Whether the team is playing at home or away, you are expected to dress appropriately. Remember you are a representative of Brentwood High School as well as the community of Brentwood.

6. From a safety standpoint, it is expected that the athlete's hair will be cut so that the eyes are unobstructed and will not be a hindrance to good performance.

7. Display proper respect for those in authority including teachers, coaches, staff members, and officials.

8. Use language which is socially acceptable. Profanity or vulgar talk/gestures will not be tolerated.

C.If you fail to abide by the aforementioned principles, you risk being suspended from the sport activity involved and thereby forfeit the privilege of active participation as a team member until you are reinstated.

D. You should welcome the privileges of an athlete but sincerely assume the responsibilities and obligations that go with them.

E. **Suspensions**

1. When suspended from a school, athletes are not eligible to participate in or attend any sport or other extra-curricular activity until fully reinstated.

2. When declared ineligible by school administration (Athletic Director or Principal), you shall not participate in practice or contest until reinstated by the administration.

5. Illness and Student Attendance or Participation in Athletic/Extra Curricular Activities

A. Brentwood High School does not want the health of any student jeopardized by his/her taking part in athletic contests or practices when such participation would be detrimental to the student's health.

B. To be eligible to attend or participate in any athletic/extra-curricular activities, students must be in attendance at school for least half of the school day and have no unexcused absences on that day. Exceptions to this rule must be approved by a school administrator. Parental excuses will not necessarily allow students to be eligible for attending or participating in school activities. The principal may make the decision by considering whether the absence could have been avoided or whether extenuating circumstances support the need for special consideration.

Missouri State High School Activities Association By-Law 212.0, concerning citizenship standards, states:

"If a student misses class on the date of a contest without being excused by the principal, he/she shall not be considered eligible on that date."

Students must take care of all school responsibilities to be eligible for attending or participating in athletic/extra-curricular activities. Such responsibilities include (but are not limited to) detentions, fines, etc. Any exceptions must be approved by a school administrator the day before the activity.

In the event a doctor has indicated that a student cannot participate in athletics/extracurricular activities, the student will not be allowed to participate until the doctor gives his/her permission in writing for the student to return to participation.

C. Saturday contests: In the event you have an excused absence on the Friday before a Saturday contest the following rules are to be observed:

1. Before being allowed to dress for the contest, you are to present the coach a note signed by your parent/guardian, stating the reason for your absence and giving permission for you to take part in the game or meet.

2. In the event your absence was due to illness or injury, you will not be allowed to play unless approval is received from your parent/guardian.

- D. Coaches will present these regulations to every athlete at the beginning of each season.

SCHOOL RESPONSIBILITIES AND ATHLETIC/EXTRA-CURRICULAR ATTENDANCE OR PARTICIPATION

- A. Students failing to serve overdue detentions may not attend or participate in school activities until they have satisfactorily met the consequences of these infractions. Exceptions can be made only through the athletic director or principal's office prior to the activity.
- B. Students on out-of-school suspension for any part of the day or students assigned in-school suspension for one-half day or more are not allowed to attend or participate in athletic/extra-curricular activities on the day/days of their suspension.
- C. Tutoring should be encouraged for athletes whose grade point average is below a 2.0.

ATHLETIC EQUIPMENT

- A. One of the values of athletics is to teach responsibility, and this should apply to the care of athletic equipment as well as other school property. It is expected that athletes will take pride in the fine facilities Brentwood has provided.
- B. The school attempts to provide the best and safest equipment it can. Each year this equipment is thoroughly cleaned and repaired to insure maximum protection to our athletes. We expect the athlete to take excellent care of this equipment.
- C. In all sports the school will loan every athlete the equipment necessary to participate in that activity, except footwear and personal equipment.
- D. The original equipment issued to the athlete must be returned at the close of the season. If equipment needs repair or a change in size, be sure the manager makes the change on the equipment sheet.
- E. The athlete will be held financially responsible for any lost or misplaced equipment. Deliberate mutilation of school property will also be charged appropriately.
- F. If fines are not paid two weeks after the first practice in each sport, the athlete will not be allowed to participate in practices or games.

EXTRA-CURRICULAR ACTIVITIES RULES AND REGULATIONS

1. A student's membership in a club will be terminated if the student has three or more unexcused absences from meetings or group activities.
2. To receive credit or any type of award from a club, the student must complete the school year in good standing with club, sponsor, and the school.
3. Students who are suspended from school will have their status in the club reviewed by the activity sponsor and a school administrator.
4. A school administrator or sponsor can remove a student from a club or alter their role in an activity in order to maintain the integrity and principles of the club.
5. Athletes or managers are not allowed to drive to sporting events unless approved through the Principal's or Assistant Principal's office. Also, if you ride to the event with the team you must come back to school with the team unless the coach receives a note from the parents/guardians giving permission for the athlete to ride home with the parents/guardians.

PARENT/COACH COMMUNICATION PLAN

Both parents and coaches need to work hand-in-hand. By establishing an understanding of roles of each, we are better able to accept the actions of the other and provide greater benefit to young people. As parents, when your child becomes involved in the athletic program, you have a right to understand what expectations are placed on your child. This begins with clear communication from the coach of your child's program. Every team is expected to have a parental information meeting before the start of the season.

Communication you should expect from your child's coach

1. Philosophy of the coach
2. Expectations the coach has for your child as well as all the players on the squad
3. Location and times of all practices and contests
4. Team requirements (i.e., practices, special equipment, out of season conditioning, rules and regulations)
5. Procedures to be followed should your child be absent or injured
6. Discipline that may result in the denial of your child's participation

Communication coaches expect from parents

1. Concerns expressed directly to the coach
2. Notification of any schedule conflicts well in advance
3. Specific concerns with regard to a coach's philosophy and/or expectations
4. Explanation of absences or illness

As your children become involved in the programs at Brentwood High School they will experience some of the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way you or your child wished. At these times discussion with the coach in charge is encouraged.

Appropriate concerns to discuss with coaches

1. The treatment of your child, mentally and physically
2. Ways to help your child improve
3. Concerns about your child's behavior

It is very difficult to accept your child's not playing as much as you may hope. Our coaches are professionals. They have the total welfare of each student athlete in mind as they make their decisions. They are encouraged to weigh the individual needs of each participant with the good of the whole. As you have seen from the list above, certain things can and should be discussed with your child's coach. Other things, such as those listed below, must be left to the discretion of the coach.

Issues not appropriate to discuss with coaches

1. Team strategy
2. Play calling
3. Other student-athletes

There are situations that may require a conference between the coach and the parent. These are to be encouraged. It is important that both parties involved have a clear understanding of the other's position. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue and concern.

IF YOU HAVE A CONCERN TO DISCUSS WITH A COACH, THE PROCEDURE YOU SHOULD FOLLOW:

1. Call to set up an appointment with the coach

The Brentwood High phone number is: 962-3837 (school)
Extension: (Athletic Director Office) #1033 or #1025

2. If the coach cannot be reached, call the Athletic Director. A meeting will be set up for you.

Please do **NOT** attempt to confront a coach before or after a contest or practice. These can be emotional times for both the parent and the coach. Meetings of this nature do not promote resolution.

What a parent can do if the meeting with the coach did not provide a satisfactory resolution

Call and set up an appointment with the Athletic Director to discuss the situation.

TOBACCO, ALCOHOL, AND OTHER DRUG USE **BY STUDENT ATHLETES**

The use of tobacco, alcohol, and other drugs is known to be damaging and unhealthy. During the school year, while a member of a BHS interscholastic athletic team, all of our athletes must attest that they will not use tobacco, alcohol, and other drugs, including steroids. They will do so by signing a contract, to which all athletes are expected to adhere if they wish to participate. The contract, which is based on the principles contained herein, also implies that each student athlete realizes that the use of tobacco, alcohol, and other drugs jeopardizes his/her position on the team, the individual's ongoing health, and also jeopardizes the overall performance of the team.

Teachers, sponsors, and coaches who suspect students of using alcohol or other drugs are expected to confer about the student with the principal or athletic director. Teachers, sponsors and coaches are asked to provide as detailed information as possible so that a wise and appropriate course of action can be established to deal with the student. Interventions may include the following:

Interventions for violation of tobacco, alcohol, other drugs codes

- Conference with student
- Conference with parents or guardian
- Referral to the nurse for assessment
- Referral to a school counselor
- Referral to contracted, external healthcare services (i.e. Preferred Family Healthcare)
- Disciplinary action by the teacher, sponsor, or coach
- Disciplinary action by the school administration

Students under the influence

1st Offense

The first violation shall result in the student being suspended from team competition or co-curricular activities for 15% of the current season contest dates or the contest dates during the time of the suspension; whichever is greater (non-self-reported incidents result in 25% loss). After completion of the suspension, a reinstatement meeting will be held involving the student, his/her parents/guardians, the coach or sponsor, the Athletic Director, and the Principal to allow the student to recommit to being drug and alcohol free. If, in the judgment of the school officials, the student recommits, he/she will be allowed to again participate in team competition or the designated co-curricular activities governed by MSHSAA.

In the event the incident takes place at the end of an athletic season, which prohibits the student from serving out the consequences, the consequences will extend into the next sport season in which the student participates. The remaining percentage of suspended contest dates will carry over and be pro-rated based on the scheduled contest of the preceding sport in which the student participates.

In the event the incident takes place at a time when a senior student athlete cannot serve out his/her consequences, other alternative disciplinary consequences will be used. These consequences may include, but, are not limited to the following: forfeit of privilege to attend school activities such as athletic contests, dances, prom, senior trip community service, etc.

2nd Offense

A second violation will result in the student being removed from all school-sponsored designated MSHSAA activities for a one year period. During the suspension, students seeking reinstatement to a team or activity must attend, with their parent/guardian, two drug and alcohol education meetings with Preferred Family Healthcare (either at their office or at the school site), or a similar organization. If in the determination the student has participated with fidelity, and has satisfied any other requirement that the coach and athletic director deem appropriate, the student and parents can file for an early reinstatement prior to the 365 days being served in their entirety. Decision of the Athletic Director and school administration will be final. Prior to reinstatement, the student must have recommitted to being drug and alcohol free at a reinstatement meeting.

3rd Offense

A third violation will result in the student being permanently disqualified from participation in all school-sponsored designated MSHSAA activities. Exceptions must be approved in writing by the superintendent.

*Each incident is accumulated over the duration of the student's high school career.

ATHLETE /PARENT FORM

ATHLETIC RESPONSIBILITY ACKNOWLEDGMENT

ATHLETE

SPORT

Prior to participating in any practice or tryout sessions for any interscholastic sport each athletic must:

1. Successfully pass a physical examination by a registered physician and the copy of such examination must be on file in the office of the Athletic Director. The physical must be dated after February 15 of the previous school year and is valid for all sports for the present year.
2. Provide proof of basic accident insurance for the current year.
3. Properly fill out and return to the coach the emergency medical form.

As a Brentwood High School student athlete participating voluntarily in interscholastic athletics, I understand:

1. I will abide by the Brentwood Student Activities Handbook, the coaches team rules, and the rules of the Missouri State High School Activities Association.
2. I will conduct myself in an exemplary social manner at all times.
3. I will be responsible for all athletic equipment issued to me throughout the season, will return such equipment at the conclusion of the season, and will pay the current replacement cost for any of the equipment not accounted for by me at the end of the season.
4. I will not use or be in possession of tobacco, alcohol, illegal drugs, or drug paraphernalia. If I do use any of these substances, am in possession of such substances, or am suspended from school for use or possession of these substances, I will be subject to disciplinary actions, including but not limited to, suspension or expulsion from the team and/or ineligibility for letters of other recognition.
5. I, along with my parent(s)/guardian(s), certify that I have read and understand all of the Brentwood High School athletic policies in the activities handbook and in order to be eligible for participation, I must comply with all requirements listed.
6. I understand that in order to be eligible to play or attend school games/activities (at home or away) I must be in attendance at least all of the last two class periods of the day. This rule applies whether the absence is excused or unexcused. Any exceptions must be approved by the building principal or the principal's designee.
7. See Athletic code of conduct (page 9)

We, the athlete and parent(s)/guardian(s), have read and had the opportunity to ask any questions we may have had, and understand all of the elements of the Brentwood High School "Tobacco, Alcohol, and Other Drug Code" and The Sportsmanship Code." Furthermore, as the parent/guardian, I agree to support these codes. As the athlete, I agree to comply with all sections of both codes or face the outlined interventions.

Signature of Athlete _____ Date _____

Signature of Parent(s)/Guardian: _____ Date _____

INSURANCE VERIFICATION

We, the parents or guardians of _____

have insurance with _____ policy number _____

(Name of Insurance Company)

that will pay the medical or surgical expenses that results from any injury, major or minor, that the above- named student may receive as a result of practicing or performing in athletics at Brentwood High School. This insurance will also cover the above named student while traveling to or from practice sessions or scheduled performances. I will notify the school and remove my son/daughter from the team immediately if any insurance is terminated or suspended.

Since we, the parents or guardians of the above-named student, have an insurance policy which will provide adequate financial coverage for any type injury or injuries or whatever might result there-of, we, the parents or guardians, agree to release the Brentwood School District or any part thereof, from any obligation as pertains to financial responsibility in these matters of the current school year or any period of time thereafter.

Please attach a copy of the insurance card to this form.

Date

Signature of Parent or Guardian

STUDENT TRAVEL PERMISSION

We, hereby give our consent for _____,
(Name of student)

to travel to and from athletic events scheduled by the Brentwood High School. We understand the athletic department policy will be provide transportation by school bus, but may use other means of transportation for some events. We grant permission for said student to participate in the planned activities of the travel, and to travel by car, bus, and/or other means of transportation as required. I also understand and agree that students are not allowed to drive themselves to games or ride with parents unless special permission is obtained through the principal's office.

Date

Signature of Parent/Guardian

BHS PARENT TEXT MESSAGE APPROVAL FORM

Due to recent changes in the law the following documentation is required from parents to allow school personnel to communicate with their student/athlete. Please complete this form and return it to the appropriate staff member.

***Each staff member is required to have their permission forms on file in the main office.**

Staff Name: _____ **Date:** _____

School related text message will pertain to:

☐ **Teaching Information**

☐ **Club Information**

☐ **Athletic Information**

☐ **Extra Curricular Information**

☐ **Other EXPLAIN:** _____

Student Name: _____

**PARENTS PLEASE COMPLETE INFORMATION BELOW AND
RETURN THIS DOCUMENT TO THE APPROPRIATE STAFF**

Parent Name: _____ **Date:** _____

Child's Name: _____

Check Appropriate Box (Check One Box Only)

☐ **I give permission for the above staff member to text my child without including me in the text messages sent to my child.**

☐ **I give permission for the above staff member to text my child as long as I am included in the text messages sent to my child.**

PARENT CELL PHONE# _____

☐ **I do not give permission for the above staff member to text my child.**

Parent Signature

Date